

## Cornell University Library Grants Program for Digital Collections - Evaluation Rubric

| Category                              | Criterion  | Exceeds (3)   | Meets (2)  | Partially Meets (1)  | Does Not Meet (0)  |
|---------------------------------------|--|---|--|--|--|
| Teaching                              | <b>The proposal makes a compelling and specific case about how the project will contribute to and support teaching and student learning.</b>   | The project will create impactful, interdisciplinary teaching resources, and provide broad teaching opportunities for a wide spectrum of learners, at Cornell and beyond. Specific teaching use cases both at Cornell and outside Cornell are provided.   | The project will create important digital teaching resources and the proposal provides specific examples of how they will be used in Cornell classrooms.                 | The project will create digital resources with limited teaching applications.  | The project will create digital resources with no teaching applications.                                       |
| Research at Cornell                   | <b>The proposal makes a strong case of how it will support new or ongoing faculty and graduate research and support scholarship at Cornell.</b>  | The digital resources will support new or ongoing research and there is an example of how the collection will be utilized in forthcoming scholarship (peer reviewed article, manuscript, etc.).   | The digital resources will support new or ongoing research projects that may be used or cited in future scholarship.   | The proposal makes a case for how the digital resources will support new or ongoing research projects, but it is unclear how or if the collection may be used in subsequent scholarship.               | The proposal has little to no research or scholarship implications.  |
| Scholarship at Large                  | <b>The materials elicit strong interest from the larger interdisciplinary academic community and may provide opportunity for collaboration and engagement outside of Cornell.</b>  | There is strong evidence that outside scholars need access to important physical materials held by Cornell and the proposal also includes a number of specific examples of collaboration and engagement opportunities (publications, conferences, etc.) that will only be possible once the materials are made available. | The digital collection will provide a global community of scholars with access to important physical materials held by Cornell, with potential for future collaboration. | The digital collection will provide scholars with access to important physical materials held by Cornell, but the potential for collaboration or engagement with larger academic community is unclear. | There is no evidence that other scholars desire or would benefit from access to the materials.                 |
| Discoverability, Use, & Accessibility | <b>Digitization or acquisition of these materials will increase the discoverability and consequently the use of a physical collection of scholarly significance. The description of visual materials, OCR or transcription of text-based material, or captioning of AV materials will provide greater access for a</b> | The proposal makes clear how a lack of accessibility enhancements for the materials has inhibited teaching and research use. There is also a clear case for how lack of discoverability and access has hindered scholarship.  | The proposal makes a strong case for the scholarly importance of the materials once they are discoverable and available online with accessibility enhancements.          | Online accessibility enhancements may increase use and availability of already well-known and frequently used content.   | The materials are already discoverable, well-used, with a fair level of accessible description or enhancement. |
| Diversity, Equity, & Inclusion        | <b>The project will further the goals of DEI, or will benefit historically underrepresented groups. Provides access to research conducted by Cornell or materials held by Cornell that are significant to Indigenous communities, colonial and post-colonial societies</b>   | The proposal makes a strong case about how it will support the goals of DEI, by providing access to research or materials that have been absent or underrepresented in both Cornell and global repositories or archives, or have been inaccessible to those communities from which the research or materials originated.  | The proposal will further the goals of DEI or provide access to local communities from which research/material originated.   | The proposal will minimally support goals of DEI.  | The project would not further goals of DEI.  |
| Preservation                          | <b>The materials are rare, fragile, or at-risk and will benefit from digital preservation.</b>   | The materials are in high demand, but access is prohibited due to fragility, degradation, or value.   | The materials are in high demand, but access is limited or will be limited due to fragility or degradation.  | The materials are rare or fragile, but the demand for their use is unclear.  | The materials are in stable condition and are readily available physically.                                    |
| Feasibility                           | <b>The proposal demonstrates an understanding of the project-specific process, constraints, and requirements necessary for completion (e.g. Copyright), and could be completed within 12 months.</b>   | The project is feasible and could be completed earlier than the 12 month time frame.  | The project is feasible and could be completed by the end of the 12 month time frame.  | The project is feasible but may require additional time beyond the 12 month time frame.  | The project is not feasible.   |